

Saugerties Public Library
Regular Board Meeting
Date: July 11, 2024

Present: Trustees Jouette Bassler, Yosefa Karchmar, Charlotte Herscher, Paul Vanbenschoten, Brian Collins, Nina Schmidbaur, Timothy Scott, Julie Misiano, Robert Irizarry

Excused: Katie Cokinos, Nina Schmidbaur excused at 6:55PM

Staff: Director Jennifer Russell

Public Attendees: Dorothy Sinnot, Patrick Hammer are present today because they are interested in joining the board.

Meeting called to order at 6:02 PM by Tim Scott

Public Comment:

N/A

Friends of Library:

N/A

Unfinished Business:

- Honoring former long-time Trustee Irene Rivera Hurst: The book club where she is a member will donate \$205 and the Monday Club, where she is also a member, will contribute \$100, joining the Trustees in creating a lasting tribute in the form of a planting and plaque in our back garden. We decided to plant hydrangeas since we know that she favored them, and a dogwood in the hopes of creating some shade as well. Trustees agreed and a vote is not needed since the funds are personal, not library.
- Landscaping: Continued discussion about what landscaping needs to be done on the perimeter of the library and the backyard area, where trees are overgrown and could possibly cause damage to the electric lines or the building. A motion to vote to approve the quote provided by Mr. Ivino to complete the work to remove two overgrown trees and to trim the remaining overgrown trees was made by Tim Scott, seconded by Julie Misiano. Passes unanimously.
- Trustee Training: July 18 at 6:30PM. Two other library's trustees will be joining the Saugerties trustees who attend, to complete the training.

New Business:

1. Tax Cap Override: due to increase in expenses, we are planning to request a 6% increase. Motion to exceed the tax cap made by Charlotte Hersecher seconded by Tim Scott. Passes unanimously.
2. Budget 2025: Finance chair Charlotte Herscher made a motion to approve the draft budget for \$775,258, seconded by Tim Scott. Passes unanimously.

3. Petitions to become a Trustee now available. There are two five year terms and one one year term.
4. Library Resiliency Meeting with Village/Town: Myrna Sameth, a former trustee and library patron, wants the library to be involved with the Town and Village Resiliency Plan. Representatives will meet Tuesday August 13 at 2pm. The discussion will involve how the library facility could be used were there to be a widespread emergency. We have power, a kitchen, computers to complete forms for assistance, etc. The meeting will be held at the library in the community room.

Secretary's Report:

Motion by Tim Scott and *Second* by Nina Schmidbaur to approve the minutes as edited to correct the times of the Outreach Committee meeting, the Facilities Meeting, and the spelling of a trustee's name.
Motion passes unanimously.

Treasurer's Report:

We seem to be on track at the halfway point of the year. Motion to pay the bills in the amount of \$18,454.56 made by Charlotte Herscher seconded by Paul Vanbenschoten Passes unanimously

Director's Report: Please see the report included in the Meeting Packet.

- Friend's Street Fair on June 1st was well attended and the Director was able to have participants complete our 5-year plan survey, and sell some surplus inventory.
- Outreach effort at the Saugerties Farmer's Market on June 8th
- Summer Reading Program was well attended and is in full swing

Committee Reports:

Finance: met on 6/25/24

Finalized the draft budget for next year. Explored cost cutting options such as changing internet providers when our contract with Spectrum ends.

see minutes FMI Next meeting: 8/27/24 (no July meeting) at 6PM

Personnel/Policy: met on 7/2/24

1. Amended the ByLaws to extend the number of consecutive terms that a Trustee may serve. They must run for election each time as per usual. Other minor edits made to clarify what happens if a trustee is joining mid-term as a substitute for a trustee who resigned. The section amended is Article 4 Section 4 mini section D of the Bylaws. Motion to approve this change made by Jouette Bassler, seconded by Charlotte Herscher. Passes unanimously.

2. Reviewed Posting Policy, and made minor revisions to clarify what may and may not be posted on the public bulletin board. It also better matches what actually happens with postings at the library. Motion to approve the revision to the posting policy made by Jouette Bassler seconded by Charlotte Herscher. Passes unanimously.

see minutes FMI Next meeting: 9/18/24 (no August meeting) at 6PM

Facilities: met on June 4, 2024

Service Master has cleaned all of the carpets, as well as the furniture. There were some problems with the way they dumped the residue from the shampooer, but that plumbing issue has been repaired. We were able to get the required number of estimates for the sidewalk repair we want completed. The exterior painting project has been completed. Window Cleaning has been arranged.

see minutes FMI Next meeting: August 13, 2024 (no July meeting) at 6 PM

Outreach: met on Jun 24, 24

We are working on the five year plan. We are trying to receive more completed surveys by teenagers and the 25-35 age range. We have more than 300 surveys received thus far.

We are scheduling upcoming Community Conversations in the hopes of gathering information via conversation and also through distribution of the surveys. We are seeking volunteer trustees to go to The Exchange, Inquiring Minds, and Mt. Marion Firehouse. We would also like a Trustee to attend the Arts Commission "meet and greet" on Tuesday July 23rd from 7-9 at the Waterfront Spa at Diamond Mills. Nina Schmidbaur and the Director have already gone to the 9W Diner. There is a 7:30 am meeting on Tuesday July 16th of the Kiwanis Club at the Kiwanis Ice Rink. The Director will also advertise to have a meeting here at the library should community residents be interested in attending.

see minutes FMI Next meeting: July 29, 2024 at 5:30 PM

Friends Liaison:

N/A

Motion to adjourn at 7:12 by Tim Scott ;
Seconded by Charlotte Herscher

Passes unanimously.

Submitted by Julie Misiano

Next meeting: August 8, 2024 at 6PM

